WJFF Board of Trustees (BoT) Meeting Minutes December 19, 2012

Adopted on January 23, 2013

Regular Meeting
Wednesday, December 19, 2012

Jeffersonville Village Hall
Jeffersonville, NY 12748

Present:
BoT members: Rose Brown (Vice-President), Deborah Chandler, Dawn Dorcas (President), Fern Lee Hagedorn (Secretary), Darlene Midlang, Michael Propst (Treasurer), Arthur Steinhauer, Steve VanBenschoten
Staff: Winston Clark

Absent:
Sonja Hedlund

A. Call to Order – Dawn Dorcas – 6:35pm

B. ***Motion to accept November 17, 2012 meeting minutes*** *made by S. VanBenschoten, seconded by R.Brown*
In favor: All

C. Committee Reports
1. Program Committee met and discussed the programs and shows aired by the station.
2. Facilities (S. VanBenschoten): M. Propst, S. VanBenschoten and W. Clark conducted building repair inspection. There are several minor maintenance issues as well as a more substantial repair on the siding. M. Propst will prepare estimate for repairs. Discussion also involved the long-term needs of WJFF.
3. Finance (M. Propst). All items are on track. Membership, gift and CPB income are ahead of 2011.
4. Fundraising & Community Relations (R.Brown & F.L.Hagedorn). Gained a few new members during 1/17 WJFF Music Sale.
5. Nominating (A. Steinhauer). Items will be discussed at the retreat.
6. By-laws (D. Chandler). Committee met and will present a number of discussion items at the retreat.

D. Station Manager's Report (W. Clark)
1. WJFF Music Sale generated about $6500 in income – with thanks to the many who organize and staff this annual event.
2. Honesdale Studio – six more volunteers are ready to assume regular board shifts.
3. Giving Thanks Pledge Drive lasted seven days; pledges are still arriving.
4. WJFF college intern is Eric Schwartz, a music industry senior who will graduate from SUNY/Oneonta in May. Eric lives in White Sulphur Springs and will devote a total of 360 (18 weeks) hours to WJFF. He has already been on-air and has computer expertise.
5. Board retreat. W. Clark and S. VanBenschoten will organize the food and beverages.

E. Old Business
1. Bylaws committee met on 11/16.
2. Building review of Jeffersonville Studio - done
3. Ad-hoc Sullivan County arts coalition. S. VanBenschoten maintained contact with group.
4. Holiday Party – thanks go to Winston and staff, as well as WJFF supporters John Wenk and Daniel Castellanos for hosting the WJFF party in their home.
5. Music Sale happened on 11/17.
6. Generator – further discussion with county continued.

F. New Business - none

G. Action Steps
1. Board retreat on 1/6/2013
2. 2012 year-in-review for next regular board meeting

H. Questions and Comments from the Public

I. ***Motion to go into executive session*** *made by A. Steinhauer, seconded by S. VanBenschoten.*
In favor: All

Executive session convened at 7:01pm.

J. ***Motion to resume regular session*** *made by S. VanBenschoten, seconded by M. Propst.*
In favor: All

Regular session resumed at 8:15pm.

K. ***Motion to adjourn*** *made by M. Propst, seconded by D. Chandler.*
In favor: All
Next meeting: Wednesday, January 16, 2013 – Jeffersonville

Meeting adjourned at 8:17pm.

Respectfully submitted,
Fern Lee Hagedorn
Secretary

Addendum: Meeting Dates. 2013. Wednesdays
1/06 (Sunday retreat), 1/16, 2/13, 3/20, 4/17, 5/15, 6/19