WJFF Board of Trustees (BoT) Meeting Minutes October 17, 2012

Adopted on November 14, 2012

Regular Meeting
Wednesday, October 17, 2012

Jeffersonville Village Hall
Jeffersonville, NY 12748

Present:
BoT members: Rose Brown (Vice-President), Deborah Chandler, Dawn Dorcas (President), Fern Lee Hagedorn (Secretary), Sonja Hedlund, Darlene Midlang, Michael Propst (Treasurer), Arthur Steinhauer, Steve VanBenschoten
Staff: Winston Clark

A. Call to Order – Dawn Dorcas – 6:35pm

B. *Motion to accept September 19, 2012 meeting minutes* *made by A. Steinhauer, seconded by S. VanBenschoten*
In favor: All

C. Committee Reports
1. Program Committee will meet on October 18th.
2. Facilities (S. VanBenschoten):
a. Cleared branches of trees adjacent to the station building, helping to avert possible squirrel activity in the building; however, hole in fascia board at bottom edge of roof is possible squirrel entry point.
b. Large bedroom of Green House filled with donations for November Music Sale.
c. Need to check with County regarding installing the generator presently "parked" in upper lot.
d. Mike Barzda, Villa Roma's gardener, will be cutting up and compacting branches of fallen tree.
e. Monitoring thermostat in Green House to ensure its 50 degree winter setting.
3. Finance (M. Propst). September report corrected (Income items "Gov't Grants'County/State" should read $58,200; "Memberships, gifts" should read $120,004). All items are on track.
4. Fundraising & Community Relations (R.Brown & F.L.Hagedorn). Past Events: Bethel Woods Harvest Festival/Corn Maze on 9/23-thanks to Les Mattis, Pat Kardash who, with F.L.Hagedorn, staffed the WJFF table. Plan on staffing 11/17 WJFF Music Sale.
5. Nominating. For the next term, D. Dorcas and R. Brown will not put their names in nomination for BoT President. Three BoT terms will expire in 2013. Item needs to be discussed fully at January 2013 BoT retreat.
6. By-laws (D. Chandler). Committee will meet 11/16.

D. Station Manager's Report (W. Clark)
1. Volunteer Appreciation Party: many thanks go to Steve and Barbara VanBenschoten for their organization and hard work. Thirty-five volunteers from NY and PA attended at The Cooperage on 10/7.

2. Honesdale Studio. This is a major piece of community outreach. Steve Harris is a new volunteer who is already on-air on Wednesday mornings. Six trainees are working with Andrea Eddings on a weekly basis. F.L.Hagedorn and Adam Weinreich have trained/are training other volunteers. John Gordon is filling Heidi Schneider's Thursday board shift, and doing his show, "Ramble Tamble" from Honesdale. We continue to record and broadcast "Live from The Coop" concerts. The smooth functioning of the studio is a work-in-progress. We are looking into broadcasting simultaneously from both locations and researching automatic tower readings which would be recorded via internet.

3. The Jeffersonville Telos telephone problem reported at the October meeting has been completely fixed.

4. The mailing for WJFF's upcoming Pledge Drive (11/29) needs volunteer office help.

5. WJFF hosted a local group of the Red Hat Society from PA.

E. Old Business
1. September Actions Steps accomplished.

F. New Business
1. ***Motion to appoint Darryl Brasseale to the WJFF Community Advisory Board (CAB)*** *made by S. VanBenschoten, seconded by M. Propst.*
In favor: All.
2. Report of meeting with "Arts" coalition (S. VanBenschoten). Groups include: Catskill Arts Society, Delaware Valley Opera, Delaware Valley Arts Alliance, Liberty Free Theatre, Weekend of Chamber Music, Shandelee Music Festival, Bethel Woods, WJFF. Coalition wishes to futher promote region as a cultural destination. The coalition met with Wadley Donovan, Sullivan County's consultants for strategic planning.

G. Action Steps
1. Bylaws committee to meet 11/16 (D. Chandler, chair)
2. Building review to cost-out repairs (M. Propst, W. Clark)
3. Informal "Arts" coalition meeting 10/26 – S. VanBenschoten will attend next meeting in Ferndale
4. Holiday party – Staff will host a station open house
5. Music Sale 11/17 – we have a person who will buy and cart away what is left over from the sale

H. Questions and Comments from the Public

I. ***Motion to go into executive session*** *to discuss personnel/policy issues made by D. Chandler, seconded by R. Brown.*
In favor: All

Executive session convened at 7:21pm.

J. ***Motion to resume regular session*** *made by S. VanBenschoten, seconded by D. Chandler*

In favor: All

Regular session resumed at 7:31pm.

K. ***Motion to adjourn*** *made by S. VanBenchoten, seconded by A. Steinhauer*
In favor: All
Next meeting: Wednesday, November 14, 2012 – Green House 6:30pm*
Meeting adjourned at 7:32pm.

Respectfully submitted,
Fern Lee Hagedorn
Secretary

Addendum 1: Meeting Dates. 2012-2013. Wednesdays
12/19, 1/06 (Sunday), 1/16, 2/13, 3/20, 4/17, 5/15, 6/19

Addendum 2: WJFF Events/meetings 2012
November 17 – Music Sale
November 29 thru December 6 – Pledge Drive
December – Holiday Open House -TBD
BoT 12/19

*note: 11/17 meeting at The Cooperage, 1030 Main St., Honesdale, PA 18431